



# FAKIR MOHAN UNIVERSITY

VYASA VIHAR, NUAPADHI, BALASORE: 756020

REGULATION FOR DOCTORS OF PHILOSOPHY

IN ARTS, SCIENCE, COMMERCE, MANAGEMENT,

LAW AND PHYSICAL EDUCATION DOCTOR OF LITERATURE IN ARTS/SCIENCE/COMMERCE/

MANAGEMENT/PHYSICAL EDUCATION UNDER FAKIR MOHAN UNIVERSITY

## 1. ELIGIBILITY:

1.1. Master's Degree holders having secured at least 55% of marks in Arts, Science, Engineering (CS), Commerce, Management, Law and Physical Education of Fakir Mohan University or any other University recognized as equivalent thereto by Fakir Mohan University are eligible for Ph.D Registration. Subjects in which marks are not awarded, equivalent grade point shall be the qualifying grade point. (Candidate is to submit both original and Xerox copies of HSC and PG Certificate, Mark Sheets and marks equivalent to grade point for verification).

1.2. Such a candidate will also be eligible for Ph.D registration in any subject/allied/multi disciplinary subject other than his / her subject at the Master's Degree level to be decided by the Subject Research Committee (SRC).

1.3 The candidate or the supervisor/Co-Supervisor must be within the jurisdiction\* of Fakir Mohan University. \* Jurisdiction of F.M.University is defined as follows-(a)Candidate should be a permanent resident of Balaore or Bhadrak district,(b)The candidate should have completed his Post Graduate from F.M.University.(c)The candidate or the guide should be servicing in any affiliated colleges of this University at the time of registration.(d)Employed elsewhere on regular basis in any Govt/Semi Govt/Public Sector under takings/any institution recognized by central or state Govt. within the territorial jurisdiction of this University at the time of registration .

1.4 Entrance Test: Intending candidates to satisfy the above conditions (1.1 and 1.2) shall have to pass a qualifying examination, called University Level Eligibility Test (ULET) conducted by F.M. University each year during the month of August. The application form for ULET can be obtained from the office of the P.G. Council on payment of requisite fees at the University cash counter.

1.2.1. After qualifying the ULET, a candidate is eligible to apply for Ph.D. registration in the prescribed form (Appendix-I) on payment of requisite fees within 12 months from the date of publication of the results.

1.2.2. Candidates having qualified in NET / GATE, holding M.Phil. Degree/ 5 years U.G.( Hons. )/ P.G. teaching experience are exempted from appearing at the qualifying examination (ULET) and can apply for registration for Ph.D. Degree in the prescribed form available in the University on payment of requisite fees. A candidate may apply in downloaded form available in the University website and deposit the requisite fees through Bank Draft drawn on any nationalized bank payable at Balasore in favour of "Comptroller of Finance, F.M. University, Balasore."

1.3. For D.Sc. / D.Litt. / LL.D. a candidate having Ph.D. (either in the subject or in allied subject) with at least three research publications (not from Ph.D. thesis ) in referred journals as single author after being awarded of Ph.D. shall be eligible to register for D.Sc. / D.Litt. / LL.D. Degree in the subject or other allied subject if the concerned SRC so recommends. The candidate can apply for D.Sc./ D.Litt. etc. after 5 years from the date of award of Ph.D. Degree.

## 2. SUBJECT OF RESEARCH

2.1. Fakir Mohan University provides Ph.D. Programme in subjects of Post Graduate Degree or its allied subjects, offered either by Fakir Mohan University or its affiliated colleges.

2.2. **Inter-disciplinary:** In case of inter-disciplinary research, the candidate shall have two guides and one of them shall be the main guide and the other co-guide. All application for inter-disciplinary research shall have certificates from the respective guides that the subject is inter-disciplinary. Number of supervisors including co-supervisors shall be limited to maximum 3 (three) only.

3.1. A candidate eligible as per Regulation 1.4.1. shall apply for registration in the prescribed form on payment of requisite fee, in prescribed Performa shall be available on the University website. A candidate may apply in downloaded form and deposit the requisite fee through Bank Draft drawn on any nationalized bank in favour of Comptroller of Finance, Fakir Mohan University, payable at Balasore.

3.2. The application form shall be available in the University Office on all working days.

3.3. Application can be made at any time during the year for candidates as per Regulation 1.4.2.

#### 4. PRESENTATION OF RESEARCH PROPOSAL.

4.1. Applications received for the purpose shall be placed before the SRC concerned when it meets. The SRC will normally meet twice a year during July-August and January –February, each year. Application Ph.D./ D.Litt./D.Sc. registration shall be placed before the SRC after proper scrutiny by the examination section. The candidate is required to present the synopsis with detailed objective, methodology and expected outcome before SRC to which members of SRC/Faculty of the P.G. Department/Allied P.G. Departments/P.G. Departments of Affiliated Colleges including autonomous/DDCE would be invited.

Research Proposal should be typed/printed and should not exceed 15 pages. Research Proposal must contain the following:

1. Introduction
2. Review of Literature
3. Objectives / Hypothesis
4. Methodology/ Approach
5. Expected outcome / Social relevance / Significance
6. Reference
7. Chapterisation

Such presentation would be held in the P.G. Department of Fakir Mohan University, for subjects where there is no P.G. Department in University campus. The presentation shall be conducted in the University office / Allied P.G. Department of the University. All such presentations shall be coordinated by Chairman, SRC. Clear 10 day's notice shall be given by the Controller of Examinations for such presentation to all concerned. The SRC shall recommend/reject/suggests minor changes in the research proposal and the same shall be communicated in writing to the candidate by the COE after the presentation. The candidate shall incorporate such changes in the research proposal and submit the revised R.P. within 60 days to the Controller of Examinations and Chairman, SRC shall be authorized to approve such revised synopsis or the same may be approved by SRC through circulation. The entire process has to be completed within 90 days from the day of presentation. In case the candidate fails to submit revised synopsis within 60 days, she/he has apply afresh for registration.

4.2. The decision of SRC shall be communicated to the applicant by registered post. Candidates whose applications are rejected may apply fresh. Where, the SRC has suggested for major changes or modifications in the research proposal, the applicant may submit revised proposal within the date specified by SRC not exceeding 6 months in any case. These will be again placed before the SRC for consideration.

4.3. **Course Work:** Every candidate registered for Ph.D. degree is required to attend a course work for a minimum period of 6 months on (1) research methodology including statistical techniques/ computer work (2) Presentation/Seminar. The students may carry out the course work either at University or at his place of research (to be decided by the University) on payment of requisite fees. The candidate has to attend the course work during the period January-June and after successful completion of course work the registration number and course work certificate shall be issued by the University.

5. The date of registration shall be the date on which SRC approves the R.P. or the revised R.P. as the case may be. In case where the revised synopsis is not placed before the SRC within three months from the date of submission, the Registration may be pre-dated by the SRC for the delayed period beyond 3 months. Under no circumstances registration shall be allowed without approval of the SRC.

The registration shall be valid for a period of five years from the date of registration. A candidate, however, shall be allowed annual renewal of the registration not more than twice, on payment of requisite fees after five years. After completion of seven years; the registration shall be automatically cancelled.

#### 6. SUPERVISOR/ CO-SUPERVISOR

The following are eligible to act as Supervisor / Co-Supervisor:

- i. He /She must hold a Ph.D. degree
- ii. Professor / Reader/ Lecturer with 5 years P.G. and 10 years Honours teaching experience.

OR

- iii. Researchers working in research organization with five years post doctoral research experience (To be decided both by the SRC & RCU) on the basis of

publications in referred/ reputed journals and /or research projects.

Assistant Professor/ Lecturer cadre are 10 and 8 respectively .

6.3. The eligibility of supervisor shall be decided by the Subject Research Committee on application through proper channel if he/she is not a recognized guide prior to implementation of this regulation of the University. The application in prescribed format should be submitted along with the candidate's application for registration

6.4. Guidance of supervisor in case of scholar for D.Sc./D.Litt./LL.D etc. is optional. He/she may register himself/herself independently for D.Sc./D.Litt./LL.D. The experience for qualifying as guide/ supervisor for D.Sc. / D.Litt. / LL.D is Professor / a person having D.Litt./D.Sc. Degree.

## **7. PLACE OF RESEARCH**

7.1. P.G. Department of Fakir Mohan University.

7.2. Affiliated /Constituent colleges, Fakir Mohan University, having P.G. courses.

7.3. Recognized Research Institutes / organizations ( approved by Govt. or recognized by U.G.C. ) .

7.4. Other Universities on request can be recognized as a place of research by the research committee of the university on reciprocal basis.

7.5 Other research institutions may also be approved as place of research by the Research Committee of the University.

## **8. CANCELLATION OF REGISTRATION**

If the academic performance of the candidate is not found satisfactory by the guide, the guide may give in writing to the Controller of Examinations his intention to cancel the registration of the candidate. If the student wants to cancel his registration he may also give in writing his intention to do so.

## **9. CHANGE OF GUIDE**

9.1 Change of guide shall not be permitted as a routine, unless

(a) The existing guide gives a 'no objection certificate' to the student

(b) The new guide gives the 'certificate of willingness' to the student

9.2 Change of guide may also be considered by the U.R.C. on written request from the candidate giving sufficient reasons.

## **10. DURATION OF RESEARCH**

Minimum duration of research period is 2 years from the date of registration. Maximum number of years allowed to a candidate for submission of thesis is 5 years. However, a candidate can avail two annual successive extensions on payment of requisite fees subject to the recommendations of the supervisor. In exceptional cases a candidate may be allowed to submit the thesis 6 months before the due date (See para 11).

## **11. PRE-SUBMISSION OF THESIS**

Every candidate whose registration has been confirmed can submit his thesis on completion of two years from the date of registration. On the recommendation of the supervisor and SRC, the Vice-Chancellor may allow a candidate to submit the thesis after one year and six months from the date of registration, in case, the scholar holding M.Phil. / Ph.D degree has prepared the Ph.D/D.Litt./D.Sc./LL.D etc. thesis on a topic related to his/her M.Phil/ Ph.D thesis. The candidate should have at least two publications in case of Ph. D and at least five publications in case of D.Sc./ D.Litt. based on findings of the research. Such publication has to be made after six months from the date of registration.

## **12. PRE-SUBMISSION PRESENTATION**

Each candidate shall be required to make a seminar presentation before being allowed to submit the thesis before the SRC. It shall include the problem, the methodology, the findings, contribution to the field, and improvement over earlier work etc. Only on approval by the SRC the candidate may submit the thesis within two months. The Chairman, SRC shall issue a no-objection certificate for submission immediately after satisfactory presentation of the pre-submission seminar. In case there are no experts in the relevant field available in the SRC/ faculty of P.G. Department, the Chairman, SRC may invite an expert to the presentations (Registration/ renewal/ pre-submission) in consultation with the supervisor/ Controller of Examination in case the candidate works independently.

At the stage of pre-submission seminar the SRC may recommend suitable modifications if any, in body of the thesis. The candidate is required to incorporate such modification in thesis before final submission.

The supervisor / co-supervisor may be present in all the presentation seminars (synopsis/ renewal/pre-submission).

In case of D.Litt./D.Sc./LL.D the candidate must have published at least 3 papers based on D.Sc./D.Litt. research work. They should be published after Registration. For pre-submission of D.Litt./D.Sc./ LL.D the presentation shall be made before the RCU and SRC both.

If a candidate possesses at least two publications in a referred journals relating to her Ph. D work he/she may be exempted from pre-submission viva.

### 13. SUBMISSION OF THESIS

The thesis shall be submitted in four (five, if there is a co-supervisor) copies. Out of these only one should be hard bound. Other copies being soft bound ( NOT SPIRAL BOUND )

Documents to be submitted:

- Original letter including renewal letters of Ph. D/ D.Sc. / D.Litt./LL.D registration.
- Five copies of the Abstract (not exceeding 5000 words).
- A certificate from the supervisor that the work done by the candidate is original.
- Prescribed fee in the form of DD payable to the Comptroller of Finance, Fakir Mohan University, Balasore.
- Two soft copies (CD/DVD) of the thesis in PDF format.
- Certificate from the C O E that he/she has successfully completed the course work.

### 14. LANGUAGE OF THE THESIS

In the case language subject, the candidate shall be required to write the thesis in the same language or in English, while in all other subjects the thesis will be written in English.

### 15. TYPING AND BINDING OF THE THESIS

A thesis shall be typed preferably on one side (may be on both sides ) in A4 size paper and bounded properly . Spiral or stick binding is not allowed.

### 16. FEE STRUCTURE

Fee structure shall be decided by the Syndicate from time to time. The existing fee structure is as follows:

	Ph.D	D.Litt./D.Sc. etc.
i. Fee for qualifying Exam (ULET) for fresher	1,000.00	
ii. Cost of application form for registration	500.00	500.00
iii. Cost of Registration Fee	3,500.00	4,000.00
Annual Registration Renewal fee (six years onward from the date of registration) maximum twice	2,000.00 (each)	2,000.00 (each)
Processing fee for change of registration/guide	1,000.00	1,000.00
Processing fee for change of title of the thesis / modification etc.	500.00	500.00
Processing fee for evaluation of thesis	12,000.00	20,000.00
Duplicate Registration Number	100.00	200.00
Original Certificate	500.00	500.00
Fee for course work	5,000.00	5,000.00
Re-examination fee in case of re-submission	12,000.00	20,000.00
(Additional University Registration Fees is payable in case of Migration)		
(Draft to be drawn in favour of Comptroller of Finance, Fakir Mohan University, Balasore.)		

### 17. Concealment of Facts

If it is found that a candidate has knowingly or willfully concealed or suppressed any information/facts which renders him/her ineligible, the enrolment to Ph.D/D.Sc etc. if granted shall stand cancelled. He /She shall have no claim whatsoever, against the University.

The new regulation of 2009 shall come into force with effect from 01.01.2011 (Approved by the Academic Council, dated. 29.07.2009).